**CS 440 Meeting Minutes**

Group: 12 Date: 11 September 2019 Time: 12:00pm Duration: 15 minutes

Present, on time: Jake, John, Dan, Julian

Present, not on time:

Absent:

**Synopsis:**

First group meeting, determined which coding and development projects we will be working on for the semester

**Recent Individual Accomplishments:**

Jake decided to take on the role as scrum master

Entire group came to agreement on Prison Break for the Coding Project, and Lunar Landers for the Development Project

**Current Individual Activities:**

Jake will set up Jira

Entire group will contribute to scenario

**Individual Action Items:**

Action Items will be determined once Jira is set up, Jake is responsible for that.